



Thank you for thinking about a career with Robinson's.

About us

Robinson's is one of the Isle of Man's oldest family businesses, which began over 130 years ago from humble beginnings as a small market stall, to the business it is today. Still part of the same family, which is now in the fifth generation, Robinson's has developed into a leading organisation serving a variety of products and services to consumers and businesses throughout the Isle of Man and UK and employing over 180 valued members of staff.

Our mission is to work together to provide outstanding customer service and to inspire our customers by creating an exceptional food experience.

Robinson's is a fast paced retail and food service business, where new ideas and fresh thinking are always welcome. We love helping our customers experience new food and we are passionate about creating an environment for our team to develop and expand their knowledge.

We're looking forward to receiving your application.

Please send completed application forms to hr@robinsons.im or post to HR Department, Robinson's, Ballapaddag Farm, Coil Road, Braddan, Isle of Man, IM4 2AF.

Private & Confidential

Your details

Please complete this form in black ink and using block capitals. You should fill in every box and enter not applicable (N/A) if you need to.

Position applied for

Location

Please tick what kind of work you are looking for

Full Time	<input type="checkbox"/>	Part Time	<input type="checkbox"/>	Permanent	<input type="checkbox"/>	Temporary	<input type="checkbox"/>	Casual	<input type="checkbox"/>
------------------	--------------------------	------------------	--------------------------	-----------	--------------------------	-----------	--------------------------	--------	--------------------------

When would you be available to start?

Personal details

Title

First name

Surname

Middle name

Preferred name

Full address

Address line 2

Address line 3

Post code

E-mail

Home telephone

Mobile telephone

Statutory requirements

(Only shop applicants need to complete this section)

To make sure statutory requirements relating to young workers and sales licensing are met, please tick the relevant box.

Are you under 18?

Yes

No

Right to work on the Isle of Man

Do you require a work permit?

Yes

No

If NO please give details:

Special requirements

Do you have any special requirements we should know about if you're invited to interview?

Yes

No

If YES please give details:

Please state any times that you will be unavailable for interview

References

Before we can offer you a job, we need to have two satisfactory references, one of which must be from your present or most recent employer. Please give details below of your referees. References won't be asked for until we've offered you the job. If you don't have two employment references please provide one educational reference and one personal reference.

Reference 1

Full name	
Job title	
Address	
	Post code
Telephone number	Email
Relationship to you	
Your previous job title (if employer reference)	
Your employment date (if employer reference)	
From	To

Reference 2

Full name	
Job title	
Address	
	Post code
Telephone number	Email
Relationship to you	
Your previous job title (if employer reference)	
Your employment date (if employer reference)	
From	To

Employment history for the last five years

Please start with your most recent first. Please continue on a separate sheet if needed.

From	To
Name of employer	
Address	
	Post code
Position held	
Reason for leaving	

Previous employer/position

From	To
Name of employer	
Address	
	Post code
Position held	
Reason for leaving	

Previous employer/position

From	To
Name of employer	
Address	
	Post code
Position held	
Reason for leaving	

Previous employer/position

From	To
Name of employer	
Address	
	Post code
Position held	
Reason for leaving	

Previous employer/position

From	To
Name of employer	
Address	
	Post code
Position held	
Reason for leaving	

Please tell us about any periods of non-employment (if applicable)

--

Are any of your relatives employed by Robinson's?

Yes No

If YES please give their name, location and relationship to you

Name
Location
Relationship to you

Referrals

Have you been referred by a current employee? If so please provide details

Employee's name	
Telephone	Email

Education

Please give details of the School/College/University you attended

Full name
Town/City

Full name
Town/City

Full name
Town/City

Full name
Town/City

Qualifications

Please include all academic, technical and professional qualifications, plus dates awarded. Continue on a separate sheet if necessary.

Qualification title	
Qualification type	Grade /Level
Qualification title	
Qualification type	Grade /Level
Qualification title	
Qualification type	Grade /Level
Qualification title	
Qualification type	Grade /Level
Qualification title	
Qualification type	Grade /Level
Qualification title	
Qualification type	Grade /Level
Qualification title	
Qualification type	Grade /Level
Qualification title	
Qualification type	Grade /Level

Please supply details of any further training courses attended that are relevant to your application.

--

Driving licence details

(Only complete if applicable to the position)

Licence type	Yes	No	N/A	Licence Number	Expiry Date
Full Licence					
HGV Licence					
Fork Lift Licence					

Disability

Disabled colleagues are entitled to reasonable adjustments under law to enable them access to work. Robinson's strives to increase disabled people's access to work.

Is your ability to perform the particular job for which you are applying limited in any way?

Yes No

If YES how can we overcome this?

Rehabilitation of offenders

Have you been convicted of a criminal offence which is not spent under the Rehabilitation of Offenders Act 2001?

Yes No

If YES please provide details.

Availability

Please show your maximum range of availability.

Please note full time positions require a flexible approach and may include working evenings and weekends.

Day	From	To
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

For part time roles, what's the minimum and maximum number of hours you're willing to work per week?

Minimum	Maximum
---------	---------

Additional information

Please use the space below for any additional information you wish to provide in support of your application.

Equal opportunity

We aim for our policies, actions and recruitment strategy to support our belief that nobody should face discrimination on the grounds of their gender, race, religion, disability, age, marital status or sexual orientation, or are disadvantaged in anyway.

Data Protection

The information on this form will be held and used by Robinson's Limited in accordance with the provisions of the Data Protection Act 2018 and all relevant subsequent legislation. This information will be held and processed for the purpose of personnel / payroll administration and statistical and business analysis.

The information you provide will not be shared with any third party and will be stored for six months at which point your application and any other stored details will be deleted.

You can request for your information to be removed sooner than this by contacting Robinson's HR Department at hr@robinsons.im or by writing to Robinson's HR Department, Ballapaddag Farm, Cooil Road, Braddan, Isle of Man, IM4 2AF.

Applicant's declaration

I certify that the information given on this form is correct.

I understand it may be necessary for security purposes for Robinson's to carry out a credit reference check on Senior Management. **Please tick here if you have any objection to such a check being undertaken.**

At any time after employment has commenced Robinson's may require a Subject Access Report for certain positions. **Please tick here if you have any objections about Robinson's obtaining this report.**

Applicant's name	Date
Applicant's signature	

Notification

We will notify you in writing or by email as soon as we are able.